

The Doctoral Students' Office will help you set up and maintain your online doctoral file!

heiDOCS

The heiDOCS portal – Your online doctoral file

The online doctoral file within the heiDOCS portal accompanies Heidelberg doctoral candidates throughout their doctoral studies - from registration to the publication of the doctoral thesis and graduation. Registration in the portal is the first step and is part of your application for admission as a doctoral candidate to your faculty. You can register as soon as you have completed and signed the doctoral agreement with your supervisor. You can access your online doctoral file at all times through the portal.

More information:

■ doktoranden.uni-heidelberg.de

The Doctoral Students' Office (ZDB) – Your contact for heiDOCS

The Doctoral Students' Office can help you with advice and technical support for the registration and maintenance of your online doctoral file in the heiDOCS portal.

More information and contact:

■ www.uni-heidelberg.de/institutions/administration/education/doctoral_students_office.html

DOCTORAL STUDENT CONVENTION

The Doctoral Student Convention – Your representative

The Doctoral Student Convention is the representative body for all doctoral candidates at Heidelberg University. In addition to the annual general meeting, at which all doctoral candidates admitted to a university faculty are entitled to vote, the Convention also organizes regular meetings and invites you to attend their monthly regulars' table.

More information and dates:

■ doktorandenkonvent.uni-heidelberg.de

FURTHER INFORMATION

Heidelberg University Doctoral Students' Portal

■ www.uni-heidelberg.de/university/heidocs

University library services for doctoral candidates

■ www.ub.uni-heidelberg.de/Englisch/schulung/fortgeschrittene/Welcome.html

Career Service

■ www.uni-heidelberg.de/studium/imstudium/careerservice

Department for university didactics

■ www.uni-heidelberg.de/slk

HAI – Heidelberg Alumni International

■ www.alumni.uni-heidelberg.de/en/index.html

CONTACT INFORMATION

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GRADUATE
ACADEMY



UNIVERSITÄT
HEIDELBERG
ZUKUNFT
SEIT 1386



WELCOME! GETTING STARTED WITH YOUR DOCTORAL STUDIES

WELCOME TO HEIDELBERG!

We are pleased to welcome you to Heidelberg University to begin your doctoral studies! The university provides a variety of services to help you get started. In this flyer we would like to introduce our services and let you know how to take advantage of them.

We wish you every success with your project!
The Graduate Academy Team

THE GRADUATE ACADEMY

As the central coordinating body for doctoral candidates at Heidelberg University, the Graduate Academy brings the university-wide qualification and professional development services for young researchers together under one roof. We will assist and support you as you plan and carry out your doctoral studies. You automatically become a member of the Graduate Academy when you are admitted to your faculty and at this point, you have unlimited access to all of our services. Visiting and prospective doctoral candidates, postdocs and masters students interested in doctoral studies can also apply to be members of the Graduate Academy.

SERVICES TO GET YOU STARTED

Information and advising

Our service center team is happy to advise you both in the planning phase as well as during your doctoral studies. Stay up-to-date – subscribe to our newsletter!

More information:

■ www.graduateacademy.uni-heidelberg.de/beratung/servicestelle_en.html

Professional and career development

Take part in the Graduate Academy seminar program and obtain the skills needed to begin your doctoral studies (strategies for a successful doctorate, good scientific practice etc.).

More information:

■ www.graduateacademy.uni-heidelberg.de/karriere/index_en.html

Funding

The Graduate Academy awards doctoral fellowships as well as grants for doctoral candidates and postdocs. Our service center team can help you with your search for external funding opportunities (information about funding agencies, research proposals etc.).

More information:

■ www.graduateacademy.uni-heidelberg.de/foerderung/index_en.html

Your welcome packet

All new doctoral candidates receive a welcome packet containing information about doctoral studies at Heidelberg University. Come to the service center with the letter of admission from your faculty and pick up your packet!

More information:

■ www.graduateacademy.uni-heidelberg.de/beratung/servicestelle_en.html

International doctoral candidates

The multilingual team in our service center can provide information about visas, residence permits, housing, and general questions about life in Heidelberg. We also encourage you to register for our German language course for young researchers!

More information:

■ www.graduateacademy.uni-heidelberg.de/beratung/servicestelle_en.html

Download Center

You will find various information brochures and flyers in our download center.

More information:

■ www.graduateacademy.uni-heidelberg.de/downloads/index_en.html

