

CHECKLIST

IMPORTANT FORMAL STEPS

For more information please refer to our Information Brochure for International Doctoral Candidates, Chapter 3.

Regulations for entering and living in Germany

BEFORE ENTERING GERMANY

Documents for a student application visa

The documents required differ depending on the applicant's country of origin. Please consult the German foreign mission in your home country about the procedures applicable in your case.

Documents for applying for a student visa

- application form for a visa (available at the German foreign mission in your home country),
- letter of admission to the University (Zulassungsbescheid) (or a document stating that you will receive your letter of admission soon)
- proof of health insurance,
- proof of financial resources for the duration of the stay,
- if applicable, further documents, depending on the requirements of the German foreign mission in your home country.

AFTER ARRIVING IN GERMANY

Documents for registering your place of residence

- registration form (available at the Bürgeramt – Local Administration Office),
- passport or personal identification card,
- confirmation form signed by your landlord (available at the Bürgeramt – Local Administration Office),
- if required, proof of your affiliation with the University, of financial support and/or of health insurance.

Documents for applying for a residence permit

- application form for a residence permit (this form is available from the Ausländerbehörde - Foreigners' Registration Office),
- registration certificate from the Bürgeramt (Local Administration Office),
- proof of health insurance,
- proof of financial resources for the duration of the stay,
- passport,
- 2 biometric passport photos,
- a fee of ca. 100 Euro.
- **For a residence permit according to §16 AufenthG:**
letter of admission (Zulassungsbescheid) from Heidelberg University. The letter of admission from the faculty (Annahme als Doktorand) is not sufficient.
- **For a residence permit according to §20 AufenthG:**
hosting agreement with Heidelberg University.
- If applicable, further documents (depending on the requirements of the Foreigners' Registration Office).